



SDMS Doc ID 2014614



Marty Grimes
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To: Kevin Mayer/R9/USEPA/US@EPA
cc:
Subject: FW: Public meeting on perchlorate, Feb. 12, 7 to 9 p.m.

02/07/2003 03:03 PM

Dear Mr. Mayer:

Tom Mohr has let me know that you are planning to attend the public meeting on perchlorate. We have made some plans for the meeting that we'd like you to be aware of:

- We'd like you to plan to arrive by around 5:30 p.m.
- Please do **not** plan to give a slide or Powerpoint presentation. We will not have the capability to dim the lights in this location.
- If you would like, you can have materials distributed at the sign-in table. Please do not bring printed materials the day of the meeting. We will be assembling the information packets for all agencies. We should have all material for our repro department at least two days prior to the meeting, Monday, 2/10. (We can also assist with editing the material if necessary)
- Please be prepared to give a short opening statement immediately following an opening by the water district (no more than 5 minutes). This opening statement should not attempt to answer questions (this will come later) but should state the agency's role/mission in this particular instance of groundwater contamination. You may or may not want to discuss what your agency knows at this time and what you are studying and hope to find out in the near future. (This statement may be needed to incorporate into the answer to several of the questions we know will be asked)
- Please provide two copies of any large room displays that you might be bringing (i.e. maps, large charts, aerial photos, etc.) We will be setting large displays in a mirror image on each side of the room. The district will provide the easels for these types of displays. Large maps etc. should be ~36" x 44" if possible. Let us know the title of the display prior to the event so that we can properly label each item.
- We can offer you a table display area to each agency/group if you desire. Please let me know.

For your information, the panel will include representatives from:

- EPA
- RWQCB
- County Agriculture Commission
- County Health Officer
- ATSDR
- DHS

Please let me know if you have any special dietary needs for any attendees from the agencies or companies we are inviting. The water district will arrange for assorted box dinners for staff and agency personnel. We'd like everyone to stick around from 5:30 to 6:30 so we can go over any last minute plans for the meeting.

Attached is a composite list of questions we have been receiving about perchlorate. This may give you a sense of what questions you may be asked.

If you have any questions about the meeting, feel free to give me a call at 408-265-2607 ext. 2881 or my colleague, Gerry Uenaka at ext. 2237.

Thank you,

Marty Grimes
Public Information Representative



CombinedQA.doc

Perchlorate
San Martin / Morgan Hill

Public Meeting, Feb 10, 2003
K. Mayer Participated on Panel
